

**FROM THE DESK OF MR. MIKE MOORE
ENGLISH I/IH
SOUTHWEST CAREER AND TECHNICAL ACADEMY**

November 1, 2009

Dear Parent/Guardian,

Congratulations! Your child has completed their first quarter as a high school student! I hope that they are succeeding in all of the areas they hoped and reflecting on what they can improve on for the rest of first semester.

Many students have been confused/concerned about their GPA. As you may already know, your student's GPA is calculated by a simple mathematical formula.

Numerical Values for Marks: A=4, B=3, C=2, D=1, 0=F
Semester GPA Calculation Formula: Eight classes added / Total # of classes = GPA
Semester GPA Calculation Formula Example: $4+3+3+4+4+2+3+4 = 27/8 = 3.375$ GPA
Semester Grade Calculation Formula: 1 st semester (Percentage X 45%) + 2 nd Semester (Percentage X 45%) + Semester Exam (Percentage X 10%) = Semester grade
Semester Grade Calculation Example: $(93.2 \times .45) + (88.6 \times .45) + (92.2 \times .10) = 91.0\% = A$

*If your child is in honor's classes, there is an additional .025 for each of these marks.

Please refer to the course expectations for each individual class to verify their percentages for each quarter. The formula remains the same. Also, your child's high school transcript will only reflect their semester grade and will not list an individual quarter or semester exam grade. The GPA is only calculated and shown based on the collective semester academic marks.

Finally, your child is currently working on a group project that is due on November 25th. They are collaboratively working on a video that reflects a topic in reality television and will present on November 30th and December 1st. This will reflect a large portion of their grade, so please make sure that your child is communicating any problems with their group members or me. After the completion of this project, we will begin reading William Shakespeare's *A Midsummer Night's Dream*.

Have a wonderful holiday season and please do not hesitate to contact me with any questions/concerns!

Thank You!

Mr. M. Moore



Please cut here!

Yes. I have spoken with my child about the grade calculation and future dates.

No. Please call me at the number below for clarification.

Child's Name: _____ Phone #: _____